



## Travel Online Tours

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### US VISA ASSISTANCE

(DROP BOX ONLY – No Personal Appearance)

NO. OF APPLICANTS	RATE PER PERSON
2-3 applicants	PHP 16,500
Single Applicant	PHP 17,000
INCLUSIONS:	EXCLUSIONS:
<ul style="list-style-type: none"> <li>✓ LBC Drop Box Processing (earliest possible)</li> <li>✓ DS 160 encoding</li> <li>✓ Visa Fee (USD 185 = PHP 11,470)</li> <li>✓ Visa Renewal (if applicable, see qualifications below)</li> <li>✓ New Application for dependents (0-13yrs old)</li> </ul>	<ul style="list-style-type: none"> <li>* ₱1,000 - LBC Fee</li> <li>* Passport Delivery (₱440/passport – must be paid upon receiving)</li> </ul>

#### STEPS IN US VISA-DROP BOX PROCESSING

##### STEP 1: ASSESSMENT

Read and sign our [Data Privacy Agreement & Visa Waiver](#) then email it together with the accomplished [Questionnaire](#) for Free Assessment, this will allow us to evaluate your chances of approval. Kindly send these to our Visa Department by sending a message through:

➤ <https://www.facebook.com/TravelOnlineTours>

##### STEP 2: PAYMENT

After the assessment and should you wish to proceed with the application, our Visa team will then provide your invoice. Proceed to settle then send your proof of payment along with your passport copy, latest 2x2 photo on a white background and copy of old US Visa

##### STEP 3: ENDORSEMENT & PROCESSING

The Visa Team will endorse you to the next available Visa Consultant, who will verify your payment before proceeding with the processing of your application.

## WHAT TO EXPECT AFTER PAYMENT VERIFICATION

Expected turnaround time based on working days	ACTIVITY / PROGRESS
Day 1-3	<p>Keep your lines open. Your assigned Visa Consultant will reach out to assist you in creating an account within the U.S. Embassy system. Please ensure you have an <b>active email address</b>, as it is required for registration.</p> <p><b>Important:</b> Kindly inform us of any upcoming travel plans or events that may require the use of your passport. This will help your Visa Consultant take these into consideration when scheduling your visa appointment.</p>
Day 4-8	<p>Once your account has been successfully created, your assigned Visa Consultant will proceed with securing the <b>Interview Waiver Letter</b> with the U.S. Embassy.</p> <p>We will then provide you a copy of the said letter.</p>
Day 9-13	<p>Your assigned Visa Consultant will encode and prepare the draft of your <b>DS-160 (Application Form)</b> and send you a copy for your review.</p> <p>Please carefully check the details and inform your Visa Consultant immediately if there are any revisions or corrections needed to ensure the accuracy of your information before the submission to the system.</p>
	<p>Once your DS-160 has been submitted, your <b>DS-160 Confirmation Page</b> will be provided to you, along with the <b>complete list of required documents</b>, as advised by your Visa Consultant.</p> <p>You have the following options for submitting your application:</p> <ul style="list-style-type: none"> <li>• <b>Via LBC:</b> Submit your documents to any <b>LBC outlet or branch</b> near you.</li> <li>• <b>Through Travel Online Tours:</b> If you prefer Travel Online Tours to handle the LBC submission, you may pay an additional fee of <b>PHP 1,000</b> and submit all requirements to any of our <b>Travel Online Tours</b>.</li> <li>• <b>Personal Submission:</b> You may also opt to submit your application <b>personally</b> at the <b>Visa Application Center</b> located at <b>Parqal Building, Parañaque</b>.</li> </ul>
After Application Submission	<p>The <b>processing time may take up to 20 working days</b>. The return of your passport will follow the option you selected when your <b>Interview Waiver</b> was secured:</p> <ul style="list-style-type: none"> <li>• <b>Via LBC Delivery:</b> A fee of <b>PHP 440 per passport</b> will be collected upon delivery. If you are not available to receive the passport, the authorized representative must present an <b>authorization letter</b> along with a valid ID.</li> <li>• <b>Via Pick-up at the VAC (Visa Application Center):</b> You must <b>personally claim your passport</b>; no fee will be charged. If someone else will claim it on your behalf, they must present an <b>authorization letter</b> along with a <b>copy of your valid government-issued ID</b>.</li> </ul>

## TERMS AND CONDITIONS:

- ❖ It is encouraged to apply at least three (3) months prior your intended travel date
- ❖ Each visa application is subject to **individual assessment** by the U.S. Embassy. Even if you qualify for the **Interview Waiver Program**, there may be instances where the Embassy may still require you to appear in person for an interview.
- ❖ We cannot guarantee 100% approval as it depends upon the discretion of the Consul/Visa Officers.
- ❖ We do not require any confirmed Airline Ticket and Hotel Accommodation for every visa application thus in any case of delayed results and/or refusal of application, Travel Online Tours shall not be held liable for the costs of airline ticket/s and hotel accommodation/s.

## DROP BOX **RENEWAL** QUALIFICATION CHECKLIST

- Applicant has a previous B1/B2 Visa that he/she wishes to renew
- If B1/B2, prior visa was valid for multiple entry 10 years
- Prior visa is still valid or expired within the last 12 months
- Applicant has the previous passport with the previous visa from the same category in his/her possession
- Name, date of birth, and gender on the previous visa are the same
- The most recent visa was issued on or after the applicant's 14<sup>th</sup> birthday
- The last time the applicant applied for a visa, it was approved
- Applicant did not request an extension or change of status through USCIS

**IF ALL THESE ARE APPLICABLE, APPLICANT IS QUALIFIED FOR DROP BOX RENEWAL APPLICATION  
IF YOU DO NOT QUALIFY, APPEARANCE WILL BE REQUIRED. KINDLY REFER ON THE STANDARD US VISA  
PROCESSING.**

## DROP BOX **NEW APPLICATION** QUALIFICATION CHECKLIST

- Applicant is 0-13 years old at the time of the application
- If the applicant is below 14 years old, either of the parents must have a valid B1/B2 visa.

**IF ALL THESE ARE APPLICABLE, APPLICANT IS QUALIFIED FOR DROP BOX NEW APPLICATION  
IF YOU DO NOT QUALIFY, APPEARANCE WILL BE REQUIRED. KINDLY REFER ON THE STANDARD US VISA  
PROCESSING.**